

# **NUTRITION PROGRAM ADVISORY COUNCIL**

**Wednesday, June 14, 2017**

MaryAnn Miller called the Nutrition Program Advisory Council meeting to order at 8:30 am

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## **Roll Call**

Eugene Bord, Ivan Elm, Harvey Grulke, William Hoekstra, Thomas Koch, MaryAnn Miller, Caitlin Richardson, Mark Roesch

## **Also Present**

Amanda Higgins, Stephanie Levenhagen, Kris Schefft, Jackie Wendlandt

## **Excused**

Carolyn Flowers

## **Absent**

None

## **Consideration to Deviate from the Agenda as Needed to Efficiently Conduct the Meeting**

William Hoekstra motioned and Mark Roesch seconded to consider deviation from the agenda as needed to efficiently conduct the meeting. Motion carried.

## **Public Forum**

None

## **Action on the Minutes of the April 12, 2017 meeting**

Mark Roesch motioned and William Hoekstra seconded to approve the minutes of the April 12, 2017 Nutrition Program Advisory Council meeting. Motion carried.

## **Discuss Resolution to Establish a Nutrition Advisory Council**

Stephanie reviewed items as written in the *Resolution to Establish a Nutrition Advisory Council* handout provided for members of the Nutrition Program Advisory Council. Stephanie stated that there needs to be a Nutrition Advisory Council. There needs to be representation of each dining center and then two public members. All members will now get a per diem of \$50. This resolution will go to the Human Services and Health Department Board on June 7, County Board on June 20, and if all approved the new council will start on July 1. Brief discussion followed.

## **Discuss Senior Farmers Market Nutrition Program Evaluation Review Tool**

Stephanie stated the UW Extension office had been handling the Senior Farmers Market Vouchers (SFMV) up until a few years ago when the Senior Dining Program took it over. The USDA will be coming for a visit next week to audit Public Health, WIC, and the SFMV program. Brief discussion followed.

## **Discuss Dining Center Handout**

Stephanie reviewed items as written in the *Senior Dining Meal Expectations and Guidelines* handout provided for members of the Nutrition Program Advisory Council. Stephanie is working on a "Welcome" packet for all new dining participants.

## **Review Program Report and Program Statistics**

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report* and the *2017 Donation* and *Participants Averages* handouts. Discussion followed.

### **Dining Center Reports**

None to report.


### **Next Meeting**

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, August 9, 2017**, at **8:30 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

### **Adjournment**

MaryAnn Miller, Chairperson, adjourned this meeting of the Nutrition Program Advisory Council at 9:00 am. Motion carried.

Respectfully Submitted,

  
William Hoekstra, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*